AREA 12 AGENCY ON AGING BOARD OF DIRECTORS

**JPA BOARD OF DIRECTORS MEETING**

**Minutes of May 4, 2023**

Thursday, May 4, 2023 at 10:00 am

Area 12 Agency on Aging, 19074 Standard Road, Suite C, Sonora, CA 95370

209-532-6272

Board Chair Rosemarie Smallcombe called the meeting to order at 10:03 am. Quorum met.

Blue Slip – MS-2324-32 Resolution and Contract assigned to V, E.

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL AND INTRODUCTIONS**

**Board Members in attendance: 3**

Director Frank Axe, Amador County-absent

Director Martin Huberty, Calaveras County

Director Rosemarie Smallcombe, Mariposa County

Director David Goldemberg, Tuolumne County

**A12AA Staff: 4**

Kristin Millhoff, Executive Director

James Maltese, Fiscal Officer

Doreen Schmidt, Planner

Paula Burklin, MSSP Social Work Care Manager (Oral Communications Only)

**III. ORAL COMMUNICATIONS** – Hello, my name is Paula Burklin, I am a MSSP Social Work Care Manager here at Area 12 Agency on Aging. I have been employed here since August of 2022. I am addressing the Joint Powers Authority/Board of Directors today to advise them of a recent workplace harassment complaint against Jean Jones, the current MSSP Site Manager and Social Work Care Manager. The current situation has created a tense and hostile work environment for everyone working in the MSSP department. I bring this to your attention since you are addressing a similar situation in your closed session today. Which may be an example of an accepted workplace culture of allowing violations of the code of conduct by some employees of Area 12 Agency on Aging. I will be forwarding my complaint to each of you by email later today. Thank you for your time.

**IV. CONSENT AGENDA**

1. Approve April 6, 2023 meeting minutes.
2. Consider approving for signature by the Executive Director the ADRC AD-2223-14, Amendment #1 budget with CDA in the amount of $561,444.

**Motion:** It was moved by Director Huberty and seconded by Director Goldemberg to approve Consent Agenda items.

**Vote:** The motion carried 3-0-1.

**V. BUSINESS REQUIRING BOARD ACTION/DIRECTION**

1. Consider approving FY2022-2023 Provider Contract Amendments for funding and units of service as detailed on the Action Item.

**Motion:** It was moved by Director Huberty and seconded by Director Goldemberg to approve FY2022-2023 Provider Contract Amendments for funding and units of service as detailed on the Action Item.

**Vote:** The motion carried 3-0-1.

1. Consider approving for signature by Board Chair, a Resolution for contracting with CDA for January 1, 2023 – March 31, 2026 Modernizing the Older Californians Act Contract

OM-2223-12 in the amount of $522,793 and signature on Contract by the Executive Director.

**Motion:** It was moved by Director Goldemberg and seconded by Director Huberty to approve for signature by Board Chair, a Resolution for contracting with CDA for January 1, 2023 – March 31, 2026 Modernizing the Older Californians Act Contract OM-2223-12 in the amount of $522,793 and signature on Contract by the Executive Director.

**Vote:** The motion carried 3-0-1.

1. Consider approving the Fiscal Year 2023-2024 Area Plan Update for submittal to the California Department of Aging with the signatures of the Governing Board Chair, Advisory Council Chair and Executive Director.

**Motion:** It was moved by Director Huberty and seconded by Director Goldemberg to approve the Fiscal Year 2023-2024 Area Plan Update for submittal to the California Department of Aging with the signatures of the Governing Board Chair, Advisory Council Chair and Executive Director.

**Vote:** The motion carried 3-0-1.

**D**. Consider approving for signature by Board Chair, a Resolution for contracting with CDA for July 1, 2023 – June 30, 2024, Area Plan Contract, AP-2324-12, in the amount of $2,161,333 and signature on Contract by the Executive Director.

**Motion:** It was moved by Director Goldemberg and seconded by Director Huberty to approve for signature by Board Chair, a Resolution for contracting with CDA for July 1, 2023 – June 30, 2024, Area Plan Contract, AP-2324-12, in the amount of $2,161,333 and signature on Contract by the Executive Director.

**Vote:** The motion carried 3-0-1.

1. Consider approving for signature by Board Chair, a Resolution for contracting with CDA for July 1, 2023- June 30, 2024 Multipurpose Senior Services Program (MSSP), MS-2324-32, for Fiscal Year 2023-2024 in the amount of $535,600 and signature on Contract by Executive Director.

**Motion:** It was moved by Director Huberty and seconded by Director Goldemberg to approve for signature by Board Chair, a Resolution for contracting with CDA for July 1, 2023 – June 30, 2024 Multipurpose Senior Services Program (MSSP), MS-2324-32, for Fiscal Year 2023-2024 in the amount of $535,600 and signature on Contract by Executive Director.

**Vote:** The motion carried 3-0-1.

**VI. OTHER BUSINESS**

**A.** Closed Session - Public Employee Discipline/Dismissal/Release

(Authority: Government Code Section 54954.5)

**VII. NON-ACTION ITEMS**

**A.** Executive Director’s Report, Kristin Millhoff

**B.** Fiscal Officer’s Report, James Maltese

**C.** Advisory Council Report, Lynne Standard-Nightengale

**D.** JPA Board Member Reports

Meeting adjourned at 12:30 pm.

The next A12AA JPA meeting is scheduled for June 1, 2023 at 10:00 am.

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